



Greeting Card Entry Form

Artist Name:		Date:
Address:		
City:	State:	Zip:
Email:		Phone:

Greeting Card Requirements

- Artists must be a current member of Cambria Center for the Arts.
- Artists must complete the Greeting Card Entry Form and submit it to the Gallery Take-in Coordinator prior to adding Greeting Cards to the racks.
- Cards must be standard sizes that will fit in the card racks easily: nothing larger than 5" x 7" envelope, and nothing smaller than 4 3/8" x 5 3/4" envelope.
- Cards must be professionally presented in the correct sized plastic sleeve that closes at one end.
- Assortments can be offered in a plastic see-through box that adheres to the same size constraints listed above.
- Each card or card box must have a sticker listing the artist's name and price.
- No more than 50 cards per artist may be brought in at one time.
- Artists are responsible for managing their own cards, including replacement when the cards are running low.

Entry Fee

No Fee

Sales

- Monies for greeting cards sold will be mailed to the artist before the end of the following month.
- Cambria Center for the Arts will retain 30% of the sales price as a sales commission.

Disclaimer: The artist agrees that Cambria Center for the Arts (CCA), its agents or its representatives shall not be liable for any loss, theft, damage, or claims of any kind whatsoever to any artwork, including its packaging, while on display. CCA has the right to reject or remove items that are not appropriate or if they feel the display is too crowded. CCA retains 30% commission on all sales. Commission checks are sent out before the end of the following month of sale. The artist retains all copyrights to artwork images, but agrees to allow CCA to use images in promotions or advertising. Artist will provide a W-9 prior to being paid an amount of \$600 or more in a one-year period.

I have read and consent to the above statement.

Artist Signature: _____ **Date:** _____